

Representative to SSMU



Title of Position	Representative to the Student Society of McGill University
Term of Employment	May 1 2011 – April 30 2012
Time Commitment	Approximately 10-15 hrs/week throughout the school year
Position Summary	The Representative to SSMU is the main contact person between the SSMU Executive, Legislative Council and the MUS – their main goal is to strengthen interfaculty relations
Portfolio	<ul style="list-style-type: none"> • Executive Council • SSMU Legislative Council • SSMU Committee
Main Responsibilities	<ul style="list-style-type: none"> • Coordinate with the President of the MUS to maintain relations, communications and representation of the general membership of the MUS to the SSMU • Attend SSMU Legislative Council meetings • Actively participate in SSMU Committees • Attend SSMU activities and events to represent the MUS • Communicate SSMU activities and events to the general membership of the MUS • Communicate MUS activities and events to the SSMU • Promote strong inter faculty relations
Qualifications	<ul style="list-style-type: none"> • Minimum GPA of 2.5 • Professional written, verbal communication and interpersonal skills • Ability to recognize the value of information to the target audience • Ability to manage diverse teams with creative and technical thoughts and motivate these teams to produce quality materials within tight timeframes